



3Rs Air Safety Report Form

MOR? Please use the 3Rs internal system only unless agreed with the SMS Manager in advance.

Part A - To be completed by the person identifying the Occurrence or Hazard
All items in red will be DE-IDENTIFIED before presentation to the Safety Committee/Safety Action Group/Intranet
 If not applicable please leave blank/default

NAME	Bob Ellis	EVENT TYPE (S) <input type="checkbox"/> NEAR COLLISION <input type="checkbox"/> DEVIATION FROM BRIEF <input type="checkbox"/> DAMAGE <input type="checkbox"/> INJURY <input checked="" type="checkbox"/> RWY INCURSION <input type="checkbox"/> LOSS OF COMMS <input type="checkbox"/> OTHER:	MOR FILED
EMAIL			<input type="checkbox"/> YES / <input checked="" type="checkbox"/> NO

PILOT		NAVIGATOR		
HRS TYPE	APPROX NUMBER OF RACES	APPROX NUMBER OF RACES		
HRS TOT				
DATE OF OCCURRENCE 13/05/2018 <small>D/MM/YYYY</small>	TIME (UTC) 13:05 <small>HH:MM</small>	RACE AIRFIELD Sandown	LOCATION (DEFINE SECTION OF RACE CIRCUIT EG "Between TP1 and TP2") Start	
A/C REGISTRATION	RACE NUMBER	<input type="checkbox"/> RACE <input type="checkbox"/> PRACTICE PHASE: <input type="checkbox"/> PARKED <input type="checkbox"/> TAXY OUT <input checked="" type="checkbox"/> TAKE-OFF TO SCATTER 1 <input type="checkbox"/> SCATTER 1 TO TP1 <input type="checkbox"/> LEVEL <input type="checkbox"/> TP <input type="checkbox"/> FINAL TP <input type="checkbox"/> FINISH <input type="checkbox"/> POST FINISH HOLD <input type="checkbox"/> APPROACH <input type="checkbox"/> LANDING <input type="checkbox"/> GO AROUND <input type="checkbox"/> TAXY BACK		LAP NUMBER WHEN PHASE IS BEFORE FINAL TP
ALTITUDE (ft)	SPEED (Kts)	MET	CLOUD	RAIN
QNH:		VIS KM	AMOUNT (1/8 ths) BASE (Ft)	None
WIND 360/0 GUST 0 <input type="checkbox"/> SFC <input type="checkbox"/> ALT	TURBULENCE Nil	RUNWAY (NUMBER) 23 <input checked="" type="checkbox"/> GRASS <input type="checkbox"/> HARD	RUNWAY STATE <input checked="" type="checkbox"/> DRY <input type="checkbox"/> WET	A/C AHEAD ON RW – <input checked="" type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3

Please fully describe the event or identified hazard, contributing factors, and outcome:
 Include: a description of the event and its immediate cause; the actions you took, their result, and any subsequent events; your suggestions on how to prevent similar occurrences; references to any relevant documents, manuals or procedures

HEADLINE: **RUNWAY INCURSION BY MEMBER OF THE PUBLIC**

NARRATIVE: I was acting as a Marshal at a private road in the undershoot of RW05 as, along with Marshals at a public footpath about 300m from the RW05 threshold, this was mitigation for hazards identified during a risk assessment on 25 March 2018 carried out by myself and the Chief Handicapper.

Due to poor weather on Saturday two races were carried out on Sunday and the first passed without incident. During the start of the second race I noticed a walker crossing the public footpath onto the runway and immediately the marshal at that location made a radio call that the individual had ignored his advice and the walker had said, "that he had public right of way". Fortunately safety and the race start were not compromised, as no aircraft was required to abort the take-off.

Any race number or name will be DE-IDENTIFIED before presentation to the Safety Committee/Safety Action Group/Intranet

Continue on separate page if required and attach as Appendix

Have you submitted/attached any supporting documentation?
 (ie Charts, photos, video, GPS Data, witness statements etc Please list here.)

No

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Part B - To be completed by the Safety Manager

The report has been de-identified and entered into the 3Rs database.

Signature		SMS Reference	5/2018
Name		Date	30/05/2018

MOR Actions / Management

PARTIES INFORMED:	CONTAINMENT ACTION (IF APPLICABLE)	REPORT STATUS <input type="checkbox"/> INITIAL NOTIFICATION <input type="checkbox"/> OPEN <input type="checkbox"/> DRAFT <input type="checkbox"/> DATA <input type="checkbox"/> PRELIMINARY <input type="checkbox"/> FACTUAL CLOSED (DATE)
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Part C - To be completed by the Safety Manager or Safety Committee

Rate the worst-case consequences of similar reoccurrence: Negligible <--> Catastrophic <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5	Rate the likelihood of the event occurring or recurring: Extremely Improbable <--> Frequently <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
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Root Cause Member of public ignoring advice from a safety marshal	Contributing Factors No by-law to help the safety marshal
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What action or actions are required to ELIMINATE, MITIGATE or CONTROL the hazard to an acceptable level of safety?

If during normal operations at Sandown a member of the public crosses the public footpath the tower will advise the pilot to hold position on the ground or carry out a go-around if on final approach.

By placing a marshal at each end of the footpath the 3Rs believed this would reduce the likelihood of a runway incursion to Extremely Improbable (1) – we had not anticipated that a member of the public would ignore safety advice.

If this happened again it could compromise safety and possibly the race start so to mitigate this to an acceptable level the 3Rs have asked Sandown to obtain a by-law to close the footpath for the duration of each race before we consider returning to the airfield for a future race..

Continue on separate page if required and attach as Appendix

What resources are required?

Who is nominated to be responsible for actions? Safety Manager

Part D – Follow-up actions

	Appointment	Signature	Date
Agreed and Accepted by	Safety Manager		03-JUL-2018
	Accountable Manager		03-JUL-2018
Appropriate Feedback given to reporter and racers by Safety Manager		N/A	
Additional follow up action required (may be suggested by Safety Committee/SM/AM): Review prior to 2019			
When By	Before 2019	Who By	Safety Committee